

Faculty Lead Grant Program (up to \$15,000)

The Institute for Scholarship in the Liberal Arts and the Office for Undergraduate Studies are pleased to announce a new jointly sponsored competitive grant to support academic experiences aimed at enhancing teaching and student learning beyond the classroom. We will provide 2-3 grants of up to \$15,000 each in the fall and spring semesters. The **deadline** for submitting proposals for the **fall 2009** is **April 30, 2009**. The **deadline** for the **spring 2010** semester is **October 16, 2009**.

Mission

The purpose of the Faculty Lead Grant Program is to encourage faculty to enhance students' academic experiences in coursework by having them conduct research at relevant archives, museums, and exhibits. Similarly, faculty may request funds that will enable students in their classes to attend performances, a conference, workshops, or studios that can inform students' research. In turn, the research that students do as part of a Learning Beyond the Classroom Grant should be a core component of the final paper and/or creative presentation that students produce in the course.

Who is Eligible?

All College of Arts and Letters faculty who teach undergraduates are eligible to apply for a Learning Beyond the Classroom Grant.

Guidelines

Faculty should submit a 3-5 page single-spaced proposal, providing the following:

- A syllabus with a detailed a course description, learning goals, and assignments
- A clear explanation of the ways that a Learning Beyond the Classroom Grant will enhance student learning
- A rationale explaining how the proposed experience is intricately tied into the academic core of the course and course outcomes
- Criteria for systematically assessing the value of this experience to student learning and the outcome of that learning in the context of course requirements
- An itemized budget for expenses (e.g., for travel, lodging, meals, tickets for a Performance, conference fees)
- Proof of compliance with the Office of Risk Management and Safety – e.g., liability waivers, campus-issued driver certifications for faculty and staff transporting students in personal or University-owned vehicles, and the like. Contact the Office of Risk Management at 631-5037 and ask for a waiver and release of liability form. For international travel, please go the Provost's web site at: nd.edu/~interstud/services/faculty/travelapp.htm.

In addition to the proposal, please submit a cover page with title, title of course, number of students going, total budget requested, summary, and faculty contact information. Submit the entire package to ISLA, 101 O'Shaughnessy Hall.

Proposals will be vetted by a committee of faculty, including the Associate Dean of Undergraduate Studies and the Director of ISLA. Successful applications will include a clear statement of the ways the proposed event will foster student learning beyond the classroom.

Faculty who receive funding will be required to submit "summary reports," detailing outcomes and an assessment of the activity's contribution to undergraduate intellectual life at a time agreed upon by the applicant and the faculty committee.

Faculty are also encouraged to apply to the Nanovic Institute, the Kellogg, and the Presidential Circle Fund when relevant.

Sincerely,

Stuart Greene
Associate Dean
Office of Undergraduate Studies
Arts
104 O'Shaughnessy Hall
Notre Dame, IN 46556
574-631-9468

Agustin Fuentes
Director
Institute for Scholarship in the Liberal
101 O'Shaughnessy Hall
Notre Dame, IN 46556
574-631-5730

8/2009